

Registration for After-School Care

Eastside Community School offers After-School Care (ASC) for students in our Early Childhood Extended Day Program and for students in grades one through eight on days when school is in session—*excluding snow days, early dismissal days, the last day of school, and for grade school students who have left campus prior to 3:00 p.m. and early childhood students who have left campus prior to 2:45 p.m.*

Early Childhood Families: Attendance in ASC is by registration only. Due to licensing requirements, we can accommodate *no more than 10 students*. Space is limited, registrations will be first-come, first-served until all spots have been filled.

If all spaces in the ASC have been filled for the day, or if you call after 10:00 a.m., please be prepared to find an alternative childcare solution. We cannot accept registrations after 10:00 a.m. on the day care is needed. Care starts at dismissal. **Pickup time is no later than 5:30 p.m.**

COST AND BILLING

There are two pricing structures available for After-School Care. You will be invoiced monthly for your ASC usage through your TADS account.

Option 1: Families may pay \$13.75 per hour as a drop-in rate, and will be billed in 30-minute increments. There is a 10-minute grace period at the beginning of each 30-minute period, after which ECS will bill for the full half-hour, so a child spending 35 minutes in ASC will be billed for 30 minutes and a child spending 42 minutes will be billed for 60 minutes.

Option 2: Families may pay \$585 per month for regular care. ECS will not offer refunds or partial months.

SCHEDULING AND FEES

After-School Care teachers are scheduled from 2:45 (EC) / 3:00 – 5:30 p.m. Please be mindful that a child who is not picked up on time places an extra burden on personnel. If unavoidable circumstances require a late pickup, please call the office to advise us of your situation. Students who remain on campus after the regular pickup time of 5:30 p.m. **will incur a late charge of \$10 for each 10 minutes.**

Due to the limited space, if your child is scheduled to be in ASC, and your plans change so care is no longer needed, **changes must be submitted to the school office by 2:45 pm to avoid a \$13.75 fee.**

Child(ren) name (s) _____ Start Date _____
MONTH / DAY / YEAR

Comments _____ End Date _____
MONTH / DAY / YEAR

Days MONDAYS TUESDAYS WEDNESDAYS THURSDAYS FRIDAYS MONTHLY

SIGNATURES

PARENT / GUARDIAN

DATE

PRINT NAME

Please return form to:

Eastside Community School
 Attention: Admissions

Or e-mail to:

admissions@eastsidecommunityschool.org

<small>OFFICE USE ONLY</small>
Date received